

Public Document Pack

Charitable Funds Committee

Wednesday, 6th September, 2023
6.00 pm

AGENDA

1. **Welcome and Apologies**
2. **Minutes of the last Meeting and Matters Arising
Minutes** **2 - 4**
3. **Declarations of Interest
DECLARATIONS OF INTEREST FORM** **5**
4. **Turton Tower Service Report
Officers Report** **6 - 7**
5. **Gatehouse Lodge**
6. **Finance Update**
7. **Car Parking**
8. **Any Other Business**
9. **Next Meeting Dates**

Date Published: 25th August 2023
Denise Park, Chief Executive

Agenda Item 2

Blackburn with Darwen Borough Council

Charitable Funds Committee - Turton Tower

Wednesday 7th June 2023

6pm - 7pm at Turton Tower

No	ITEM	Action
	<p>Attendees: Cllr Damian Talbot (Chair), Cllr Jean Rigby, Cllr David Smith, Cllr Matthew Jackson, Cllr Anthony Shaw</p> <p>Officers: Claire Ramwell, Rebecca Johnson, Joanne Byrne (Notes)</p> <p>Apologies: Stephanie Brookfield (Cllr Matt Gibson to replace Stephanie at future meetings)</p>	
1.	<p>Welcome and apologies DT welcomed/introduced everyone to the meeting.</p> <p>It was noted that Friends of Turton Tower can attend these meetings as Observers.</p> <p>DT confirmed John Brunt, Chair of FoTT can be invited to the next meeting. RJ to contact John to invite him to the next meeting and to do a report on FoTT.</p>	DT RJ
2.	<p>Minutes of the last meeting CR reported we will move to the new Mod.Gov process and minutes of the meeting will be available going forward.</p>	DT
3.	<p>Declarations of Interest Cllr Jean Rigby, Member of North Turton Parish Council signed the Declaration Form of the Charitable Funds Committee at this meeting on 7th June 2023.</p> <p>J Byrne scanned the signed Declaration of Interests Form to Phil Llewellyn on 08-06-23.</p>	
4.	<p>Turton Tower Service Report RJ gave an update on the following:</p> <p>Visits to the house 29th March to 4th June 2023 Adult, concession and junior – 1,108 Figures for similar period 2022 were 781 visitors</p> <p>Wedding Bookings 2023 - 3 2024 - 4 There are some more viewings booked in. These are growing slowly but we are nearly where we would like to be.</p> <p>Schools From start of school academic year (i.e September 2022) to today's date there have been 30 school visits (this includes inside the house and outside in the grounds).</p>	

	<p>Another 9 school bookings have been made up to the end of the school year (i.e mid-July). There has also been visits from 1 Brownies group and 1 Scouts group.</p> <p>Events Opening weekend 2nd April – Sword skills display and weapons handling by Silver School of Arms. Easter egg hunt (inside the house) over Easter (8-10 April) Arrival of over wintering Bees and formation of Bee Keeping Group on 20th April. Coronation Crafts weekend and crown & flag hunt– (6-8 May)</p> <p>Still to come: Kitchen Garden Open Garden Event with Alpine Horn Blowers (17 June) FOTT Mad Hatters Tea Party – (9 July) Living History Day no. 1 with the Sealed Knot (re-enacting 1642-1647) – (5 August) Outdoor Theatre with Dean Taylor (The life of Walter Raleigh) – (6 August) Living History Day no. 2 –Visit the Victorians (schoolroom, toys & object handling) – (20 August)</p> <p>Tower House to close Sunday 29th October Victorian Christmas for schools 11th – 13th December</p> <p>Turton Tower - The Football Years Developing this story with research and timelines – partnership with national Football Museum. ACE bid to go in in the next couple of weeks</p> <p>Social media and website All owned by the tower now, FOTT got own site and socials. This is working much better for all.</p>	
<p>5.</p>	<p>Gatehouse Lodge The Committee came to an agreement that the lodge should be sold and the cost was agreed with the Parish Council at the Charitable Funds Committee Meeting held on 15th March 2023.</p> <p>CR has had discussions with Legal and the Estate Agents as there are still some issues. As of last week, Legal have advised to progress and CR has instructed Estate Agents, William Thomas.</p> <p>Aerial Photography is booked in on the 8th June and a draft online brochure to be put together to go on the market by the 16th June.</p> <p>CR to check if a Briefing Paper needs to be drafted and who would sign it off.</p> <p>CR to confirm what the best process is and to update Committee Members via email on how things are progressing.</p>	<p>CR</p> <p>CR</p>
<p>6.</p>	<p>Kitchen Garden and the Bothy Work is currently happening on kitchen garden, Heritage Property are carrying out the works. FoTT and a private investor have contributed extra funds and we will look to obtain more funding from Garden Charities.</p>	

	<p>Turton Tower BEEs There is a new volunteer group called the TTBG's who are learning about Bee-keeping with a TT hive up near the Kitchen Garden</p>	
6.	<p>Any Other Business Anti-social behaviour on the car park after hours has been raised by the PCSO – we can't put in any measures due to the access being too narrow and CCTV – costings – can we do. RJ to speak to Maxine Edwards.</p> <p>Window – RJ to contact Andrew Barrow about progress. The friends agreed to pay for this work.</p> <p>DT asked that a Finance Report is included as a future agenda item.</p>	<p>ALL</p> <p>RJ</p> <p>RJ</p> <p>CR/RJ</p>
7.	<p>Next Meeting Dates Future meetings to be held quarterly. JB to update attendee list and resend meeting invites.</p> <p>Next meeting: Wednesday 6th September 2023 at 6pm at Turton Tower.</p>	<p>DT</p> <p>JB</p>

DECLARATIONS OF INTEREST IN ITEMS ON THIS AGENDA

Members attending a Council, Committee, Board or other meeting with a personal interest in a matter on the Agenda must disclose the existence and nature of the interest and, if it is a Disclosable Pecuniary Interest or an Other Interest under paragraph 16.1 of the Code of Conduct, should leave the meeting during discussion and voting on the item.

Members declaring an interest(s) should complete this form and hand it to the Democratic Services Officer at the commencement of the meeting and declare such an interest at the appropriate point on the agenda.

MEETING: **Charitable Trust Committee**

DATE: **6th September 2023**

AGENDA ITEM NO.:

DESCRIPTION (BRIEF):

NATURE OF INTEREST:

DISCLOSABLE PECUNIARY/OTHER (delete as appropriate)

SIGNED :

PRINT NAME:

(Paragraphs 8 to 17 of the Code of Conduct for Members of the Council refer)

Turton Tower Officers Report September 2023

Visits

Visits to the house 5th June – 23rd August 2023, adult, concession and junior – 970
We are now above pre- pandemic figures from 2019 despite opening for less hours a week.

Wedding bookings

We have held 4 weddings this year and have a further six booked for 2024.

Schools:

This year we have achieved good level of school visits despite the challenging times with cost of living, coach costs and school strikes affecting visits. There have been a further six class visits inside the Tower and a further 11 with Communitree which takes the total for the 22/23 school year to 47 schools.

On top of this there has also been:

- One outreach session to two separate classes at Turton & Edgworth PS
- Five days Forest Holiday Club through HAF funding with communitree
- Three days Teacher Training Forest School Level 3

Events

We continue to develop events in partnership with others as well as delivering some of our own the following are the main events held:

- Turton Tower represented at Magic Fest – Oswaldtwistle Civic Theatre (15/06)
- Kitchen Garden National Open Garden event with the Alpine Hornblowers (17/06)
- FOTT Mad Hatters Tea Party (09/06)
- Living History day no 1: Sealed Knot (re-enacting 1642-1647 English Civil War) (05/06)
- Outdoor Theatre Dean Taylor productions : The life of Walter Raleigh (06/06)
- Living History day no 2: Visit the Victorians: Schoolroom, Past times Playtime & Object handling (13/06)

Looking ahead for this year:

Tower House to close Sunday 29th October

Victorian Christmas for schools 11th – 13th December

Filming

Darwen Aldridge Community Academy Enterprise Studio came on 24 & 25/06. The film was crewed by staff and students creating opportunities for young people to gain

vital experience of working on a film set. Bruce Jones (Les Battersbea) was in the lead role and gave students tips and advice.

An enquiry and recce visit has taken place considering the Chetham Room for a Hallowe'en commercial.

Volunteers

- There are now 65 volunteers supporting throughout the Tower and Gardens
- 2 new house volunteers have recently joined the team
- 2 Guided tours at Chetham Library were arranged for our volunteers. These were free of charge as we are 'part of the Chetham Library family'
- 6 volunteers have set up a 'Research' group to find out more information about our collection. One of these volunteers has applied to FOTT for funding to purchase 3 ipads (one for each floor) to enhance the visitor experience.
- The Collection Care group of volunteers have been 'dressing' some of the rooms. Adding small items such as reading glasses and embroidery to make it look as if someone has just left the room
- W/b 5 June National Volunteering Week - Turton Tower Volunteers featured on the video shown on social media and big screen outside Town Hall.
- We have been working with Chipln youth volunteering project and CVS to widen the volunteer recruitment and the diversity of the volunteers.

Turton Tower – The football years

A funding bid for £26,000 to fully research, develop a narrative and deliver a series of activities and events has been submitted to Arts Council England.

The Bothy – Kitchen Garden

The work on the Bothy is now complete and the kitchen garden group are working hard to landscape around it and incorporate it into the garden. They are developing a wildlife habitat with a pond and bee friendly planting next to the new bee hives.